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The registration form for _____ indicates that he/she has
an allergy to _____.

If your child should ever need medication at school a completed “**Allergy/Anaphylaxis Health Care Plan**” is required to be on file at PDO. Medication cannot be given without this completed form. This form must be completed by your child’s pediatrician and signed by the doctor and you, the parent. This is the care plan that we follow in case your child has been exposed to an allergen.

All **medication must be checked in at the office** before the medication is allowed at school. Medicine provided for the child by a parent or guardian, must be in its *original packaging*. Prescription medication must have the *pharmacy prescription label* attached. The *Allergy/Anaphylaxis Health Care Plan* must be signed by the child’s physician and parent of guardian.

Medication may be brought to school each day or it can be left at PDO. While the medication is at PDO, it is stored in the classroom in a secure, childproof box that is out of reach of the children but accessible to the staff if needed. Medication cannot be kept in a child’s backpack or cubbie.

Please communicate with your child’s teacher and the director the dietary restrictions and medication needs for your child. The snack list is published in the monthly PDO newsletter and posted outside each classroom. You are welcome to read the packaging labels of the food served at PDO.

If a child cannot eat the snack provided by PDO, you will need to supply a suitable one in a container labeled with the child’s name and given directly to the teacher upon arrival to class.

The children eat together and are supervised by the teachers during snack and lunch. Sharing or touching classmates’ food is discouraged. We make every attempt to not have any type of nut product in our school and we ask all the families to please not bring any peanut or tree nuts into the school.

Safety is a high priority for us and we make every attempt not to expose your child to the dietary allergen or restriction, but we cannot promise that your child will not be exposed.

Please let us know if you have any questions or concerns.